

Minutes
Faculty Advisory Council
HAL Hall of Honor

Date: March 11, 2003

Time: 2:30 p.m.

Members

Present: Ms. Betty Chancellor, Library

Dr. Dianne Gossett, Education

Ms. Harriett Pullen, Arts & Sciences

Dr. Stephen Landers, Arts & Sciences

Ms. Diane Porter, Arts & Sciences

Dr. Catherine Allard, Communication & Fine Arts

Dr. David Dye, Communication & Fine Arts

Dr. Suzanne Stokes, Health & Human Services

Dr. Edith Smith for Mr. John Anderson, Health & Human Services

Ms. Jean Pate, Health & Human Services

Dr. Jerome Bibbins, Business

Dr. Ed Pappanastos, Business

Dr. Iris Saltiel, Phenix City

Absent with

Notice: Dr. Jim Hoyt, Business

Dr. Jim Vickrey, Communication & Fine Arts

Dr. Steven Taylor, Arts & Sciences

Dr. James Elithorp, Arts & Sciences

Dr. Darrell Pearson, Education

Dr. Chan Roark, Education

Dr. Ben Mason, University College

Other

Attendees: Mr. Fred Davis, Provost

Dr. Hal Fulmer, Dean, College of Communication & Fine Arts

Mr. Greg Price, Director, Information Technology Management

1. Roll was called by the secretary.
2. Approval of Minutes
Amendments to the Minutes of the October 8, 2002, meeting.
On page 1, Susan Halley was present for Dr. Suzanne Stokes, Health and Human Services.

Minutes were approved as corrected.

3. Old Business
Report on Constitution progress through Board of Directors

Dr. Pappanastos reported that the Provost has agreed to look at the constitution proposal with the help of the Faculty Personnel Advisory Committee. He noted that the constitution committee had their first meeting and had tried to involve some other people throughout the campus. Once recommendations have been made by the Faculty Personnel Advisory Committee they will come back to the Faculty Council.

4. New Business
A. SACS visit – Dr. Hal Fulmer

Dr. Fulmer asked the Council to take back to their faculty the information discussed today regarding SACS. Dr. Fulmer said there was a time when accrediting groups at a regional level were perceived as coming in and talking only to upper administration. That perception is an inaccurate one now; SACS as an organization, the Commission on Colleges as a group within that, has undergone a shift in their thinking. This is not the same type of SACS group TSU dealt with ten years ago. There are numerous universities that they are putting on probation, that they are censuring, that they are holding up for accountability; Auburn, Morris Brown and Gramlin for example. There are a lot of institutions that are not being reaffirmed because they have things yet to do. The media does not stop to ask how well you are doing on a day-to-day basis, they are not interested in the good things TSU is doing.

The site visit is coming up April 6-11. There will be an out briefing on Friday the 11th that will be by invitation only. During that week there will be a chance to plan some interviews, but they may also do some spontaneous interviews. Faculty, staff, and administrators need to be in their offices. We need to be sure that our students are aware of what is going on.

It is possible that there will be more than one person who will spend a great amount of time going through faculty files. Under current criteria, SACS is extremely concerned with people having the correct number of hours to teach the courses that they are asked to teach. The institution can be sited if even one faculty fails to have all the necessary documentation.

The SACS visit is about their accessing TSU's compliance against a checklist of criteria that is approved by the Commission on Colleges.

Dr. Fulmer encouraged everyone to look at the self-study on the Web page. There are three things in the report that everyone on campus needs to read: Chapter 3, Institutional Effectiveness; Chapter 4, Faculty; and the Summary outlining the strengths of this campus, the areas where TSU needs to be in compliance and what TSU is doing to work towards compliance, and the areas where TSU ought to be doing some things in a better fashion. Everyone needs to be conversant with the report. Faculty need to be knowledgeable about the SPIEs, Annual Assessment Reports, Budgets, etc.

The Mission Statement and Strategic Plan have undergone revisions. Those documents are linked to the SACS Web page. These documents need to be reviewed if you have not looked at them lately because our Mission Statement, the Strategic Plan, and the objectives that we have here are driving the planning process and ultimately drive the budgeting process. You see that in the SPIEs, you are supposed to link what you are doing back to the Mission and back to the Plan.

Form 5 looks at the linkage between assessment and change. It would be helpful if every member of the faculty could write down a half dozen ways that each has changed their courses during the last five years based upon some type of assessment.

In Chapter 3, there is a diagram showing the whole cycle and we need to be conversant with that. This IEC is so interwoven into the report that TSU makes the claim that it really does embody institutional effectiveness through this procedure.

Dr. Dye made a motion to develop a message from the Faculty Council for all members of the faculty making suggestions about what everyone could do to prepare for the SACS visit. The motion was seconded and passed unanimously.

B. Internet security and email privacy on TSU system – W. Greg Price

Dr. Allard explained that she was concerned about the easy access of social security numbers through datatel; however, these numbers are not accessible through the Web.

Mr. Price noted that the new system that has been implemented was put into service on January 16, and now has nearly 8,000 users in it. Security was at the core of generating the new email system. The new system is encrypted as well as each user name and password. With the updating of the software it is preferred that everyone use Microsoft since TSU has a site license for Microsoft and has a very small support staff, so the fewer products to support eases the burden on the staff. Netscape will still be supported, but it has to be Netscape 7.

He went on to say that with new equipment in place there is now a virus scanner in front of the email. TSU was spending \$47,000 per year for McAfee Software and still spending over 2,000 hours cleaning viruses. Over 90% of the viruses were being

delivered by email. There are over 80,000 known viruses. Since January 17, the new equipment has stopped over 40,000 viruses coming into the system. In addition, there have been only 2 virus calls in nine weeks. Mr. Price cautioned that anything accessed on the Internet has potential of harming your PC.

A question was asked about the library requiring the social security number for identification. Mr. Price noted that Datatel recognizes the SS# and the student ID as unique identification numbers. Four years ago the entire library system was encrypted so when a social security number is typed in the SS# is also encrypted. The system is currently being reworked to eliminate the use of the SS#.

In reference to efficient communication with students, Mr. Price said that students, in general, do not want a TSU email. It is an efficient method for the university to communicate with the students and all students have been assigned a TSU email, but they do not have to use it. If the student will log in one time he/she then has an option of forwarding all messages to another email address. Whatever the student uses to log into Trojan Web Express will get them into their email.

By Fall 2003 the email system will allow you to target groups rather than having to send to "all users."

C. Election of Officers

Dr. Allard nominated Dr. Suzanne Stokes to serve as President for 2003-04.

Dr. Stokes accepted the nomination. However, since a number of the members will be rotating off in July, a nominating committee was formed consisting of Dr. Diane Gossett, Mrs. Diane Porter, and Dr. Ed Pappanastos. Officers will be elected in August.

D. Dates for next year's meetings

Several dates for next year's meetings were discussed. Dr. Allard said the next meeting would be August 27 if that is an agreeable date for Mrs. Hawkins.

Meeting was adjourned.